



O'ahu Soil and Water Conservation Districts

99-193 Aiea Heights Drive, Suite 109
Aiea, HI 96701

Dear Cooperator,

Some practices you select for your Conservation Plan may require permits from various government agencies. You must obtain the necessary permits prior to installing practices. Please contact the following agencies to find out which permits are required for your project.

U.S. Army Corps of Engineers Phone 808-438-9258

The Corps of Engineers is responsible for issuing Clean Water Act Section 404 permits for discharges of fill into streams, wetlands and other waters of the US.

Hawaii Department of Health, Clean Water Branch Phone 808-586-4309

The Clean Water Branch is responsible for issuing the Clean Water Action Section 401 Water Quality Certification, which is needed when a Section 404 permit is required. The Clean Water Branch also issues the National Pollutant Discharge Elimination System (NPDES) permit for point discharges into streams, the ocean, and other waters. Other branches within the Department of Health issue wastewater, solid waste, hazardous waste, burning, and other related permits.

**Hawaii Department of Land and Natural Resources
Commission on Water Resources Management Phone 808-587-0249**

The DLNR Commission on Water Resources Management is responsible for issuing the Stream Alteration and Stream Diversion Permits. These permits may be required even if a Corps. Of Engineers' permit is not required.

**City and County of Honolulu
Dept. of Planning & Permitting
650 South King Street, 1st Floor, Honolulu, HI 96813 Phone 808-523-4922**

Grading (more than 3' elevation change, or 50 cubic yards), stockpiling (more than 100 cubic yards), grubbing (removing any vegetation on 15,000 square feet or greater), and trenching permits for soil disturbing work. A Special Management Area permit is required if the planned work is in the Special Management Area, this is mostly work near the coastal areas and is tied to Coastal Zone Management program requirements. Each county is responsible for issuing this permit.

**Permits other than those listed above may be required for your project.
You are responsible for obtaining all permits before starting work.**

Updated (02/05/07)

C&C Permits

Call the Honolulu City and County Civil Engineering Branch at **523-4922**.

OR

Access permit information on the Internet:

1. Go to the City and County Department of Planning and Permitting homepage at **www.honoluludpp.org**
2. Click on [Applications and Forms](#)
3. Click on [Engineering and Subdivision Permits](#)
4. On this page, a Master Application Form for all permits can be found, along with detailed information on Grading, Grubbing, and Stockpiling.

Permit fees *start* at \$45 for stockpiling and \$90 for grubbing. Grading permit fees *start* at \$45 (<1000 yd³), \$450 (>1000 yd³), and \$855 (>10,000 yd³).

Permit approval times vary but complete, well prepared plans will go through faster. Large jobs may take up to a few months to be approved, while smaller, well prepared job applications may be approved over the counter.

If you have received a citation for grading, grubbing, or stockpiling, you have 30 days to acquire a permit or correct the problem before a fine is issued. Another 30 day extension may be possible (at the Inspector's discretion) if you can show you are actively working to correct the problem.